

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date: 07 March 2018

Report of: Head of Leisure and Corporate Service

Subject: FINAL REVIEW OF THE WORK PROGRAMME FOR 2017/18 AND DRAFT WORK PROGRAMME 2018/19

SUMMARY

At the last meeting of the Panel on the 17 January 2018, members reviewed the existing work programme for 2017/18, and considered a draft work programme for 2018/19. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2018/19.

RECOMMENDATION

Members are now invited to: -

- (a) review the outcome of its work programme for the current year 2017/18;
- (b) give further consideration to a draft work programme for 2018/19. Taking account of the proposed draft set out in the Appendix D, at the same time, add to the Panel's draft programme for 2018/19 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members; and
- (c) submit the agreed work programme for 2018/19 to the Council.

INTRODUCTION

2. This is the final meeting for the year and the Panel is invited to finalise its review of this year's work programme and confirm the draft for 2018/19.

WORK PROGRAMME CURRENT YEAR 2017/18

3. Appendix A to this report contains details of the current year's work programme for review by the Panel.
4. Appendix B contains details of the outcomes from matters considered at Panel meetings from March 2017 up until January 2018, for Members' information. Work has been undertaken to reformat this section of the Work Programme and Officers welcome Members comments on the changes.

WORK PROGRAMME FOR 2018/19

5. Appendix D sets out details of the proposed items for consideration during 2018/19. As members are aware, the Panel's focus is on 'policy development', and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
6. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2018/19 programme.
7. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework. This list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report

CONCLUSION

9. Members are now asked to:-
 - (a) review the outcome of its work programme for the current year 2017/18;
 - (b) give further consideration to a draft work programme for 2018/19. Taking account of the proposed draft set out in the Appendix D, at the same time, add to the Panel's draft programme for 2018/19 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members; and
 - (c) submit the agreed work programme for 2018/19 to the Council.

Appendices:

Appendix A – Current Work Programme for 2017/18

Appendix B – Work Programme 2017/18 – Outcomes (including March 2017)

Appendix C – Policy Framework

Appendix D – Draft Work Programme for 2018/19

Background Papers:

None

Reference Papers:

Leisure & Community Policy Development Review Panel 17 January 2018 - Minutes.

Enquiries:

For further information on this report please contact Lindsey Ansell (Ext: 4567)

WORK PROGRAMME FOR 2017/18 – LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

<u>MEETING DATES FOR 2017/18</u>	
31 May 2017	CANCELLED
26 July 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Bureau Presentation • Westbury Manor Museum Remodelling update
06 September 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Members Tour - Leisure and Community Facilities • Community Grants Update
08 November 2017	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Leisure Events Update • Relate Solent Presentation • Verbal Update on request for land by Locks Heath Pumas Rugby Club.
17 January 2018	<ul style="list-style-type: none"> • Preliminary overall review of work programme for 2017/18 and draft 2018/19 • One Community Presentation • Y-Service Review – Presentation • Play Area Improvement Programme
07 March 2018	<ul style="list-style-type: none"> • Final review of work programme for 2017/18 and draft 2018/19 • Fareham and Holly Hill Leisure Centre Performance Review • Annual presentation from Hampshire Cultural Trust • Verbal Update on the Cams Alders Vision • Review of Community Facilities
<p><u>Unallocated items</u></p> <ul style="list-style-type: none"> • Holly Hill Catering Facilities 	

APPENDIX B

**Leisure and Community Policy Development and Review Panel –
Progress on Actions from 01 March 2017 to 18 January 2018**

Meeting Date	Agenda Item	Minutes	Action Required
01 March 2017	FAREHAM LEISURE CENTRE - PERFORMANCE REVIEW	It was AGREED that, Everyone Active be thanked for their informative presentation.	No action required
	HOLLY HILL LEISURE CENTRE - PERFORMANCE REVIEW	<i>This item was heard with the Fareham Leisure Centre above.</i>	No action required
	FINAL REVIEW OF WORK PROGRAMME FOR 2016/17 AND DRAFT WORK PROGRAMME FOR 2017/18	It was AGREED that the Panel: - (a) approve the current years' work programme for 2016/17; and (b) with the addition of items on the Cams Alders Vision, Park Lane Vision, Titchfield Country Park and Community Facilities being added to the unallocated items section of the work programme, submit the draft work programme for 2017/18 to Council for endorsement.	<ul style="list-style-type: none"> • Work Programme updated • Work Programme was agreed by Council.
31 May 2017	MEETING CANCELLED		
26 July 2017	CITIZENS ADVICE BUREAU - PRESENTATION	It was AGREED that, Deborah Stringfellow and Jacque Smart from Citizens Advice Fareham be thanked for their informative presentation.	No action required
	OVERVIEW OF LEISURE AND COMMUNITY PORTFOLIO SERVICES	It was AGREED that the Head of Leisure and Environmental Services and his team be thanked for their informative presentation.	No action required
	WESTBURY MANOR MUSEUM REMODELLING UPDATE	It was AGREED that the Leisure & Community Manager be thanked for her update to the Panel.	No action required
	REVIEW OF WORK PROGRAMME 2017/18	It was AGREED that: - (a) the Titchfield Country Park and Park Lane Vision Updates be removed from the work	Work Programme Updated

		<p>programme for 2017/18;</p> <p>(b) that an update on Ferneham Hall performance and future plans for amalgamation with the Ashcroft Centre be added to the work programme for 2017/18 as an unallocated item; and</p> <p>(c) subject to (a) and (b) above, the panel approves the current work programme for 2017/18.</p>	
06 September 2017	MEMBERS TOUR - LEISURE AND COMMUNITY FACILITIES	It was AGREED that the Leisure and Community team be thanked for arranging a great tour.	No action required
	COMMUNITY GRANTS UPDATE	It was AGREED that the Leisure and Community Manager be thanked for her presentation.	No action required
	REVIEW OF WORK PROGRAMME	<p>It was AGREED that: -</p> <p>(a) the Play Area Improvement Programme item be deferred to the 17 January 2018 meeting;</p> <p>(b) the Review of Community Facilities be moved from unallocated items to the 07 March 2018 meeting; and</p> <p>(c) that the Ferneham Hall & Ashcroft Centre update be included in the Annual Presentation from the Hampshire Cultural Trust rather than being brought to the Panel as a separate item.</p>	Work Programme Updated
08 November 2018	VERBAL UPDATE ON REQUEST FOR LAND BY LOCKS HEATH PUMAS RUGBY CLUB	The Locks Heath Pumas Rugby Club thanked the Panel for taking the time to listen to their comments.	An update was provided to the Panel at the January meeting from the Chairman.
	RELATE SOLENT PRESENTATION	It was AGREED that Tina Croucher from Relate Solent be thanked for her informative presentation.	No action required
	REVIEW OF WORK PROGRAMME 2017/18	<p>It was AGREED that: -</p> <p>(a) Items - Update on Ferneham Hall and Holly Hill Catering Facilities being added to the unallocated items on Appendix A of the report;</p>	Work Programme Updated

		and (b) the Panel note the Work Programme.	
17 January 2018	ONE COMMUNITY - PRESENTATION	It was AGREED that One Community be thanked for their informative presentation.	No action required
	Y-SERVICES – PRESENTATION	It was AGREED that Andy Kennedy and Alison Hunt be thanked for their informative presentation and the continued vital work they do within the Borough.	No action required
	PLAY AREA IMPROVEMENT PROGRAMME	It was AGREED that the Leisure and Community Manager be thanked for her presentation.	No action required
	REVIEW OF WORK PROGRAMME 2017/18	It was AGREED that the Panel: (a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and (b) with the addition of an item on the new festive lights scheme being added, gave initial consideration to the draft work programme for 2018/19.	Draft Work Programme 2018/19 Updated.

**FAREHAM BOROUGH COUNCIL
POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- a) Sustainable Community Strategy;
- b) Housing Strategy;
- c) Licensing Policy;
- d) Development Plan:
 - Fareham Local Plan Part 1: Core Strategy;
 - Fareham Local Plan Part 2: Development Sites and Policies;
 - Fareham Local Plan Part 3: The Welborne Plan;
- e) Community Safety Strategy; and
- f) Corporate Strategy.

APPENDIX D

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2018/19

<u>Meeting dates for 2018/19</u>	
06 June 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Fareham Presentation
25 July 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Ferneham Hall • Cams Alders Vision Update • Titchfield Country Park Update
05 September 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Members Tour – Leisure and Community Facilities • One Community Presentation • Community Grants Update
07 November 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Solent Relate Annual Presentation • Shopmobility Presentation • Leisure Events Update
23 January 2019	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme for 2017/18 and draft 2018/19. • Y-Services Review Presentation
06 March 2019	<ul style="list-style-type: none"> • Final review of Work Programme for 2017/18 and draft 2018/19. • Leisure Centres Performance Review Presentation • Hampshire Cultural Trust Review Presentation
Unallocated items	<ul style="list-style-type: none"> • Holly Hill Catering Facilities • Festive Lights